



Office of the Ombuds

Lending Library

PROCEDURE:

To borrow up to two books, please complete your information below. The book(s) will be due 2 weeks following check-out date and 3 weeks for books being delivered via campus mail. If you are virtually requesting books, you can submit this form by fax to 502-9675, by email to Charleane.Williams@ucsf.edu, or by campus mail to box 1264.

Borrower: _____

Email: _____

Phone: _____ Box #: _____

Book Title 1: _____

Book Title: 2 _____

Date Out: _____

Date Due: _____

(office staff complete return date)

Date Returned: _____